

SECRET

2 SEP 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 29 August 1969

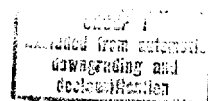
1. First Joint Husband-Wife Retirement Counseling Session Held: The first instance of a wife attending the individual counseling session with her husband (the prospective retiree) occurred during this reporting period. If this one instance is a sample of what is to be expected in having a wife participate as a partner in the counseling session, we can look forward to even more meaningful sessions. In this case, the wife showed much concern for points her husband tended to consider lightly, she asked penetrating questions, and her comments added significantly to the value of the meeting. Other prospective retirees are being encouraged to bring their spouses to counseling sessions.

2. Seminar Planning: In preparation of the two seminars to be held in October and November, schedules of discussion are being developed, speakers are being identified and the necessary approvals from Security obtained. The seminars and scheduled dates are:

FINANCIAL AND ESTATE PLANNING SEMINAR
October 21, 22 and 23 from 1000 to 1200 hours each day

RETIREMENT INFORMATION SEMINAR
November 18, 19, 20 and 21 from 0900 to 1200 hours each day

SECRET



SECRET

3. Position Classification: Position classification surveys have been initiated in the Soviet Bloc Division and Technical Services Division of the clandestine Service.

4. EDY Trip: Colonel [REDACTED] Chief, Mobilization and Military Personnel Division, and Lieutenant Colonel [REDACTED] Chief, Air Force Branch, MSFD, visited the [REDACTED] on 26 August 1969. This was the MSFD Chief's annual visit to the Office of

[REDACTED] After a short briefing and tour of the facilities, the Commander, Lieutenant Colonel [REDACTED] introduced the MSFD visitors to the officers and NCO's of the [REDACTED] in the theater. Colonel [REDACTED] discussed items of general interest such as tour and extension policies, promotions, assignment forecast procedures, and annual performance reports. Separate group meetings with the officers and NCO's were scheduled in the afternoon. The last hour and a half before departure, Colonel [REDACTED] sat down with those individuals who had personal matters to discuss.

[REDACTED]
Acting Director of Personnel

Distribution:

OS2 - Addressee
1 - IG
1 - D/Pers Subj File
1 - D/Pers Chrono
CD/Pers/[REDACTED]:mtw (2 Sept 69)

SECRET